



Chaparral High School • School Organizational Team Meeting
Principal Conference Room 306 • April 18, 2017 @ 3:00PM
Meeting Minutes

❖ Welcome

- Meeting called to order at 15:00 by Soto

❖ Roll Call

Voting Committee Members

David Soto, <i>Chair</i>	present
Cyndi Solis, <i>Vice-Chair</i>	delayed
Diane Adams, <i>Parent</i>	present
Sandra Canizales, <i>Parent</i>	absent
Tiara Consentino, <i>Parent</i>	absent
J Carter, <i>Support Staff</i>	absent
Gary Martin, <i>Teacher</i>	present
Ruby Caliendo, <i>Teacher</i>	present

Non-Voting Committee Members

Milka Diaz-Garcia, <i>Student</i>	absent
Lolo James, <i>Principal</i>	present
Ivanna Sarajlic, <i>Community Member</i>	present

❖ Quorum not possible.

- Votes will be taken and held pending until a 5th vote is cast.

❖ Request to review minutes

- No changes requested to the minutes.

❖ Approval Required: Motion presented to accept minutes into record.

- PENDING: Motion carries 4 in favor, 0 opposed (to be modified once quorum is possible.)

❖ Informational: Follow-up Conversation around 2017-2018 Campus Bell Schedule

- Block scheduling not financially possible.
- Double consecutive periods are a possibility.

❖ Informational: Solis arrival 15:05

- Quorum made possible.
- Votes in favor entering minutes into record with no changes.

❖ Approval Required: Motion presented to accept minutes into record.

- Motion carries 5 in favor, 0 opposed

❖ Informational: Team Member Resignation

- Chairman replaced L. Hernandez (voting parent that resigned) with Parent: Diane Adams as she was voted as the 5th and unassigned parent.

❖ Informational: Set aside time for Parent Teacher Conferences inside of contracted hours.

- This can be accomplished by:
 - Using time on existing PLC Thursdays that are not dedicated to District mandated business.
 - Manipulating contract time and adjusting the bell schedule on Tuesdays once or twice a month giving teachers a chance to meet with parents after students leave and before contract ends.

❖ Approval Required: PAC & SOT Consolidation

- PAC agreed to consolidation with the understanding that meetings would be announced well in advance.
- Motion to consolidate.
- Motion carries 5 in favor, 0 opposed.

❖ Informational: Review requested feedback regarding how to make student feel appreciated.

- Admin already pays attention to academics.
- Request to table conversation in the absence of a student representative.
- SOT will continue to brain-storm and review at next meeting.

❖ Informational: An account should be made to support SOT business.

- Romo will create and disseminate information for an SOT Google Account.

❖ Informational: CPR

- Regardless of the interest in taking the exam, students must continue to be provided the familiarization with the techniques and information.
- The school will do its best to remove financial roadblocks for students that wish to certify.

- ❖ Informational: Parent Survey
 - Point of Clarification: The conversation around a parent survey was to get a clearer picture of parents' perceptions of Chaparral specifically (in contrast to the District survey which has a very broad scope and includes elements which cannot be managed nor changed by the School.) Safety walking down the street Vs Safety walking down our corridors.
 - SOT members are given the directive to brainstorm what areas of concern they would like included in the survey.
 - Romo will provide a means to capture this information before 30 April.
 - Martin will take the results of the SOT input and create a mock-survey for the SOT to dissect during the 9 May meeting.
 - Informational: Title 1 Funding
 - Funding for 1 full time licensed employee was not secured. Admin will run damage control with the resources for the Virtual Lab to eliminate the impact to staffing.
 - This is largely the result of more school requesting Title 1 support and finite resources.
 - Informational: School Performance Plan Pilot
 - Chaparral was selected to pilot
 - The 17-18 plan has been re-submitted with new requirements. Largely more specific questions and the inclusion of a Logic Model (Visual representation of school's initiatives and activities with input, output, and expected outcomes.)
 - Informational: Request for Community Kick-In
 - The idea was presented to have parents and other members of the community spend a day on campus providing support to maintain and beautify the grounds and edifice.
 - Possible date: 8 June
 - James will narrow down specific dates and times when this could take place, and Romo will create a survey for parents and potential volunteers to voice their preference.
- ❖ Approval Required: Motion to adjourn meeting presented.
 - Motion carries 5 in favor, 0 opposed.
- ❖ Meeting adjourned 15:52