



**Chaparral High School • School Organizational Team Meeting**  
**Principal Conference Room 306 • February 6, 2018 @ 3:00PM**  
**Meeting Minutes**

❖ Welcome

- Meeting called to order at 15:00 by Soto

❖ Roll Call

**Voting Committee Members**

David Soto, <i>Chair</i>	present
Cyndi Solis, <i>Vice-Chair</i>	absent
Brandon Chase, <i>Support Staff</i>	absent
Diane Adams, <i>Parent</i>	present
Lisa Spence-Mana, <i>Teacher</i>	present
Meaghan McGowan, <i>Teacher</i>	present
Rachel Johnson, <i>Parent</i>	absent
Tiara Cosentino, <i>Parent</i>	absent

**Non-Voting Committee Members**

Lolo James, <i>Principal</i>	present
Ralph Sedillo, <i>Community Member</i>	absent
Ronna Mae Valdez, <i>Student</i>	absent
Susy Ruiz, <i>Community Member</i>	absent

❖ Quorum not possible.

❖ Approval Required: Motion presented to accept minutes into record.

- Motion pending 4 in favor, 0 opposed

❖ Informational: Survey Summary

- Verify that teacher email address on the school website reflect the @nv address instead of Interact (**presently mixed.**)
- Rewording: Are teachers available and open to communication as necessary?
- Rewording: Student has: Someone they can go to and talk to.
- Provide a ½ sheet flyer, an email, and oral directions during the announcements to have both students and teachers partake of the survey in-lieu of the daily announcements.
- Also request staff to participate during SBCT time.
- Mr James will send a Parentlink call personally encouraging parents to participate
- Date for the next round: First week of April.

❖ Informational: Department Participation

- Propose having the DCs send someone from their department to remaining SOT meetings.

❖ Informational: Strategic Budget

- 580k to pay for support staff positions that were not counted as part of our budget before.
- 22Feb is the due date for budget.
- Budget will likely be 180-240k less than what's necessary (and was hoped for) but hopefully it will be covered through other funds..

❖ Informational: Discipline

- Number of incidents barring tardies has been decreasing.
- Ms Phillips new Deans office Secretary

❖ Informational: Graduation Projection

- Over 90% is the projection
- Graduation Date: 31<sup>st</sup> May @ Noon

❖ Informational:

- Freshman Studies will largely focus on ACT Studies Skills
- Students in extra-curriculars will be *strongly encouraged* to take the ACT Study Skills course.
  - Math / Sci / Eng
- 25% of school is WIDA testing.
- 400 students already tested.
- 100 remaining to be tested.

❖ Parent outreach meeting Look at master calendar Romo

- Meaghan is free in May to help host.

❖ Approval Required: Motion presented to adjourn meeting.

- Motion pending 4 in favor, 0 opposed

❖ Meeting adjourned 15:40

Addendum: 6 March 2018 – Cyndi Solis approved the pending motions.